



Workforce Empowerment™ Training: **RECRUITMENT** **Part 1: SETUP**

HR MANAGEMENT

PAYROLL SERVICES

BENEFIT ADMINISTRATION

This training program will outline the tools, processes, and procedures to set up the Recruitment functionality within the Workforce Empowerment™ application.

Specifically this training will be an overview of the setup and management of:

- Requisitions
- Workflow
- System Notification
- Ratings
- Details
- Candidate Attributes
- Prospects

Prerequisites for attending this program include:

- License and credentials for Workforce Empowerment™
- Deployment of Manager Self Service
- Integration of MSS into your corporate web presence

Length: 1.5 hours

AUTOMATE.

ORGANIZE.

STREAMLINE.

CUSTOMIZE.

THE INTEGRATION OF BUSINESS AND TECHNOLOGY