



Workforce Empowerment™ Training: **ANALYTICS I** **The BASICS**

HR MANAGEMENT

PAYROLL SERVICES

BENEFIT ADMINISTRATION

AUTOMATE.

ORGANIZE.

STREAMLINE.

CUSTOMIZE.

THE INTEGRATION OF BUSINESS AND TECHNOLOGY

With Mangrove Analytics you can create dynamic web-based reports in minutes to get the information you want without waiting for IT and report developers to build custom reports for you. You can use your own every day business terminology without having to know the technical intricacies of your data structures.

Analytics I -- The Basics, will provide you with a foundation to create your own reports.

Specifically the course will cover:

- **Product Overview**
- **Navigation throughout the report builder tool**
 - **Wizard-Based Navigation**
 - **Overview of the Component Selection Bar**
- **Datasets - Defined**
- **Steps in creating simple reports**
- **Column Configuration**
- **Ordering**
- **Table Setting**

Length: 2.0 hours